

**PROCEEDINGS
OF
LOWELL DOWNTOWN HISTORIC DISTRICT COMMISSION
CITY OF LOWELL
TUESDAY, MARCH 25, 2014 at 6:00 P.M.**

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL

The Meeting was called to order at 6:07 p.m. by Chairman Doyle and Lori Gerard called the roll.

Present: Commissioners Todd Cooper, Brian McLane, Nancy Wood (arrived 6:42 pm) and Chairman Steve Doyle

Absent: Commissioners Greg Canfield

Also Present: Councilmember Sharon Ellison and Lori Gerard

2. APPROVAL OF THE AGENDA

IT WAS MOVED BY MCLANE and supported COOPER to approve the agenda as written

YEA: 3 NAY: 0. ABSENT: 2. MOTION CARRIED.

3. APPROVAL OF MINUTES OF PREVIOUS MEETING

IT WAS MOVED BY MCLANE and supported by COOPER to approve the regular minutes of August 27, 2013, as written.

YEA: 3. NAY: 0. ABSENT: 2. MOTION CARRIED.

4. PERMIT APPLICATION:

206 E. Main – Edward Jones – signage

Application was received from Michael Gilpin of Fastsigns on behalf of Edward Jones. It was noted that the application was for the front window, door, east elevation wall sign and upper level projection sign.

IT WAS MOVED BY COOPER and supported by MCLANE that approval of signage is pending clarification of dimensions of the window sign and appropriate bracket presentation of the projecting sign. Approval is also pending city sign approval.

YEA: 3. NAY: 0. ABSENT: 2. MOTION CARRIED.

5. PROJECT UPDATES.

291 & 307 E. Main – Mark Batchelor – exterior renovation

Extension was given to Batchelor until May 1, 2014.

216 W. Main – Flat River Main Street Condo Association – door replacement

It was unsure if doors have been installed. Email has been sent to Tom Bowers, Assistant Property Manager and no copies of paid invoices for doors have been received.

6. **OLD BUSINESS.**

It was also noted that the city hall project that was presented by Dan DesJarden has still not been presented.

7. **NEW BUSINESS.**

Meeting schedule for 2014 was presented.

IT WAS MOVED BY WOOD and supported by COOPER to approve the regular scheduled meeting dates of Historic District Commission on 4th Tuesday of each month for 2014.

YEA: 4. NAY: 0. ABSENT: 1. MOTION CARRIED.

It was noted that Greg Canfield will be addressing the commission regarding an upcoming project that he is working on.

8. **PUBLIC COMMENTS.**

No comments.

IT WAS MOVED BY WOOD to adjourn at 6:55p.m.

DATE:

APPROVED:

Steve Doyle, Chairman

Greg Canfield, Vice Chairman